

8. Amount of advance if any drawn.....Rs.....

9. Particulars of journey(s) for which higher class of accommodation than the one to which the Government Servant is entitled was used,(Sanction No. & Date to be given).

Place From To	Mode of Conveyance	Class to which entitled	Class by which actually traveled	No. of fares	Fares Paid	
					Rs.	P.

10. Particulars of journey(s) performed by road between places connected by rail :-

Name of Places		Class to which entitled	Rail Fare		Remarks
From	TO		Rs.	P	

CERTIFIED THAT: -

- The information has given above is true to the best of my knowledge and belief: and
- That my husband/wife is not employed in Government service/that my husband/wife is employed in Govt. service and the concession has not been availed of by him/her separately for himself/herself or for any of the family members for the concerned block of year.- To

Date:

Signature of Govt. Servant

PART –B
(To be filled in by the Bill Section)

c. The net entitlement on account of leave concession works out to Rs.....
 (Rupees.....)
 as detailed below :

Rs. P

(d) Railway/Air/Bus/Steamer Fare

(e) Less amount of advance drawn vide

(f) Vr. No.....dated.....

Net Amount... Rounded off	

11. The expenditure is debitable
 to.....

Bill Clerk
 (initial)

Drawing and Disbursing Officer
 (Signature)

Counter Signed
 Controlling Officer
 (Signature)

Certified that necessary entries has been made in the service book of
 Shri./Smti/Kum.....

**Signature of the Officer Authorised to
 Attest entries in the Service Book**