

ANDAMAN AND NICOBAR ADMINISTRATION

SECRETARIAT

NOTIFICATION

Port Blair, dated the 31st March, 2011

No. 109/2011/F No. 7-11/2008-Home – In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83- Anl dated 21st February, 1985 of the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications issued to this effect, the Lt. Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the Group 'B' (Non-Gazetted) post of Inspector (Master), Inspector (Chief Engine Driver), Inspector (Electrical) & Sub-Inspector (Engine Driver) in the A&N Police Marine Force under Andaman and Nicobar Administration, name;--

1. **Short title and commencement :-**

- i) These rules may be called the Andaman and Nicobar Administration (Police Department Group 'B' (Non-Gazetted) posts) Recruitment Rules, 2011.
- ii) They shall come into force on the date of its publication in the Official Gazette.

2. **Number of posts, classification and scale of pay:-**

The number of posts, their classification and scale of pay attached there to shall be as specified in paras 2 to 4 of the Schedule I annexed hereto.

3. **Method of Recruitment, age limit and qualifications etc” -**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 15 of the said Schedule.

4. **Disqualification :-**

No person-

- i. Who has entered into or contracted a marriage with a person, having a spouse living, or
- ii. Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and that there are other grounds for doing so exempt any person from the operation of this Rule.

5. **Power to relax :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar islands is of the opinion that it is necessary or expedient to do so, he may by order and for reasons to be recorded in writing, relax any of the provisions of the rules with respect to any class or category of persons.

6. **Savings:-**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

By order and in the name of the Lieutenant Governor,

Sd./-

Assistant Secretary (Home)

**SCHEDULE OF THE RECRUITMENT RULES FOR THE POST OF
INSPECTOR (MASTER) IN THE POLICE MARINE FORCE OF A&N POLICE**

SCHEDULE-I

1.	Name of post	Inspector (Master)
2.	No. of posts	2 (Two)* 2011 *Subject to variation dependent on the workload
3.	Classification	General Central Services Group 'B', (Non-Gazetted) (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-2 Rs. 9300-34800 + Grade Pay Rs.4600
5.	Whether selection post or non-selection post?	Not applicable
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972?	Not applicable
7.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central govt.) (The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>A. i) Secondary School Examination (10th Std.) or its equivalent pass from a recognized Board/ University ii) Must possess NCV (NWKO*) or First Class Engine Driver's Certificate of competency under the ISV Act, 1971 (1 of 1917)</p> <p><u>B. Should have the following Physical standards:</u></p> <p>i) Height (General & OBC Category -168cm ii) Height (ST candidate) -160cm iii) Chest (Normal) -81cm iv) Chest (Expanded) -85cm v) Sound health, free from bodily defect/deformity Vision both eyes 6/6 (without glasses), No colour blindness</p> <p align="center">AND</p> <p><u>Candidates must qualify:</u></p> <p>i) Physical Endurance Test ii) Written Examination iii) Trade Test iv) Interview</p> <p><u>Note:</u> No marks for physical standard and physical</p>

		endurance test
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes?	Age : No Educational qualification; Yes
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	100% by promotion failing which by deputation / Re-employment falling both by direct recruitment.
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ adsorption to be made	<p>Promotion: Sub-Inspector (Master) of Police Marine Force in the PB-2 Rs.9300-34800 + 4200 (GP) with 5 (Five) years regular service in the grade</p> <p>Deputation: Officials under the Central/ State Govts./UTs/Public Sector Undertakings</p> <p>a) (i)Holding analogous posts on regular basis in the parent cadre/department</p> <p style="text-align: center;">OR</p> <p>(ii) With 5 (Five) year's service rendered after appointment thereto on a regular basis in the PB – 2 Rs. 9300-34800 + 4200 (GP) in the parent cadre/department</p> <p style="text-align: center;">AND</p> <p>b) Possessing First Class Master's Certificate of competency under the ISV Act.1917 (1 of 1917) and candidate should qualify the departmental trade test</p> <p>Re-Employment: Serving Naval/Coast Guard Personnel / Ex-Naval / Coast Guard Petty Officer of Navy or equivalent rank in Coast Guard with 3 year's experience in the grade and possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post.)</p> <p>Note: The selected serving Naval/Coast guard Personnel</p>

		or Ex-Naval/Coast Guard Personnel should obtain First Class Master's Certificate of Competency under the ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated
13.	If a DPC exists, what is its composition?	<u>Group 'C' DPC (for considering cases of Confirmation) consisting of:-</u> 1) DIGP, A&N Islands -Chairman 2) DIGP, nominated by DGP, A&N Islands -Member 3) SP In-Charge, PMF -Member 4) Director of Shipping Services or any suitable Officer nominated by DSE
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
15.	Job Description	Attached as annexure to Schedule - I

Annexure to Schedule

DUTIES & RESPONSIBILITIES OF TECHNICAL CREW

JOB DESCRIPTION

1. Inspector (Master)
He is responsible for the following:-
 - i) Overall in-charge of vessel for running, upkeep and maintenance of the boat.
 - ii) Safety of Vessel, life on board at sea and harbor.
 - iii) Safe Navigation while entering and leaving harbor.
 - iv) Maintain stock registers and inventory available on board the vessel and keep the vessel ready for sailing without interruption as per schedule/on short notice.
 - v) Maintenance, painting, cleanliness of the vessel.
 - vi) Proper maintenance of Navigational, Communication equipments, Life Saving and Fire Fighting equipments and keep all equipments in operational condition.
 - vii) Ensure maintenance of General Diary, which will have the details like when out on duty, patrol or otherwise or while in port. It shall contain entries relating to the departure and return on launch the duties performed by the crew and all other matters concerning the boat.
 - viii) To seek specific orders from the competent authority before sailing the vessel.
 - ix) Ensure timely survey of the vessels.
 - x) Ensure sufficient quantity of POL and logistics such as drinking water, ration articles etc.
 - xi) Weekly training and execution of boat and fire drill and maintenance of discipline among staff.
 - xii) Safety and effective utilization of arms and ammunition at sea, but under overall command of the senior most Police Officer on board.
 - xiii) Maintaining communication with Police Control room and Port Authorities during sailing or a harbor/Jetty,
 - xiv) In the matter of the movements of the launch and for the purpose of the discipline the Chief Engine Driver including his assistants are subject to the overall control of the Master of the launch.
 - xv) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time

**SCHEDULE OF THE RECRUITMENT RULES FOR THE POST OF INSPECTOR
(CHIEF ENGINE DRIVER) IN THE POLICE MARINE FORCE OF A&N POLICE**

SCHEDULE – II

1.	Name of post	Inspector (Chief Engine Driver)
2.	No. of posts	2 (Two)* 2011 *Subject to variation dependent on the workload
3.	Classification	General Central Services Group 'B', (Non-Gazetted) (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-2 Rs. 9300-34800 + Grade Pay Rs.4600
5.	Whether selection post or non-selection post?	Selection
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972?	Not applicable
7.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central govt.) (The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8.	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>a. i) Secondary School Examination (10th Std.) or its equivalent pass from a recognized Board/ University ii) Must possess NCV (NWKO*) or First Class Engine Driver's Certificate of competency under the ISV Act, 1971 (1 of 1917)</p> <p><u>b. Should have the following Physical standards:</u></p> <p>vi) Height (General & OBC Category) -168cm vii) Height (ST candidate) -160cm viii) Chest (Normal) -81cm ix) Chest (Expanded) -85cm x) Sound health, free from bodily defect/deformity Vision both eyes 6/6 (without glasses), No colour blindness</p> <p align="center">AND</p> <p><u>Candidates must qualify:</u></p> <p>v) Physical Endurance Test vi) Written Examination vii) Trade Test viii) Interview</p> <p><u>Note:</u> No marks for physical standard and physical endurance test</p>
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of	Age : No Educational qualification; Yes

	promotes?	
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	100% by promotion failing which by deputation / Re-employment failing both by direct recruitment.
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ adsorption to be made	<p>Promotion: Sub-Inspector (Master) of Police Marine Force in the PB-2 Rs.9300-34800 + 4200 (GP) with 5 (Five) years regular service in the grade</p> <p>Deputation: Officials under the Central/ State Govts./UTs/Public Sector Undertakings</p> <p>c) (i)Holding analogous posts on regular basis in the parent cadre/department</p> <p style="text-align: center;">OR</p> <p>(ii) With 5 (Five) year's service rendered after appointment thereto on a regular basis in the PB – 2 Rs. 9300-34800 + 4200 (GP) in the parent cadre/department</p> <p style="text-align: center;">AND</p> <p>d) Possessing First Class Master's Certificate of competency under the ISV Act.1917 (1 of 1917) and candidate should qualify the departmental trade test</p> <p>Re-Employment: Serving Naval/Coast Guard Personnel / Ex-Naval / Coast Guard Personnel at-least in the rank of Master Chief Petty Officer of Navy or equivalent rank in Coast Guard with 3 year's experience in the grade and possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post.)</p> <p>Note: The selected serving Naval/Coast guard Personnel or Ex-Naval/Coast Guard Personnel should obtain First Class Master's Certificate of Competency under the ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated</p>
13.	If a DPC exists, what is its composition?	<p>Group 'C' DPC (for considering cases of Confirmation) consisting of:-</p> <p>1) DIGP, A&N Islands -Chairman</p> <p>2) DIGP, nominated by DGP, A&N Islands -Member</p> <p>3) SP In-Charge, PMF -Member</p> <p>4) Director of Shipping Services or any suitable Officer nominated by DSE</p>

14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
15.	Job Description	Attached as annexure to Schedule - I

JOB DESCRIPTION

2) Inspector (Chief Engine Driver)

He is responsible for the following :-

- i) Proper operation and maintenance of engines, security and safety of the machinery systems and .equipment filled on board the vessel.
- ii) Maintaining the vessel ready for sailing without interruption as per schedule. Also responsible for adequate safety of ships machinery and to its periodical maintenance.
- iii) Efficient running of all machinery of the vessel, cleanliness of the engine room, steering gear compartment and for maintenance of all engines, pumps, starting batteries etc.
- iv) Safe custody of spare gears and tools.
- v) Accounting of diesel, petrol and lubricants received.
- vi) Timely maintenance of machineries and equipments.
- vii) Ensure engine routines as prescribed in the manuals.
- viii) Projection of defects and ensuring timely rectification of the same.
- ix) Re-fueling of HSD as and when necessary. He is also responsible to ensure register availability of sufficient spares such as POL, distil water, tools etc, before sailing.
- x) Advise Master on operation of engines and machineries.
- xi) Maintenance of Main Engine & Auxiliary Engine and their log books & defect register. He shall be responsible for collection of POL and its proper utilization.
- xii) Maintenance of records and forwarding of reports pertaining to technical subjects.\
- xiii) To ensure availability of needy machineries and equipments at sea/harbor.
- xiv) Monitoring the progress of defects and quality work of being undertaken by private times.
- xv) The engine crews are directly subordinate to him and he is therefore responsible for their control and discipline.
- xvi) In the matter of the movements of the launch and for the purpose of the discipline the Chief Engine Driver including his assistants are subjected to the overall control of the Master of the vessel.
- xvii) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE OF THE RECRUITMENT RULES FOR THE POST OF INSPECTOR
(ELECTRICAL) IN THE POLICE MARINE FORCE OF A&N POLICE**

SCHEDULE – III

1.	Name of post	Inspector (Electrical)
2.	No. of posts	1 (One)* 2011 *Subject to variation dependent on the workload
3.	Classification	General Central Services Group 'B', (Non-Gazetted) (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-2 Rs. 9300-34800 + Grade Pay Rs.4600
5.	Whether selection post or non-selection post?	Not applicable
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972?	Not applicable
7.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central govt.) (The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8.	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>A. i) Secondary School Examination (10th Std.) or its equivalent pass from a recognized Board/ University</p> <p>ii) Must possess NCV (NWKO*) or First Class Engine Driver's Certificate of competency under the ISV Act, 1971 (1 of 1917)</p> <p>B. <u>Should have the following Physical standards:</u></p> <p>i) Height (General & OBC Category) -168cm</p> <p>ii) Height (ST candidate) -160cm</p> <p>iii) Chest (Normal) -81cm</p> <p>iv) Chest (Expanded) -85cm</p> <p>v) Sound health, free from bodily defect/deformity Vision both eyes 6/6 (without glasses), No colour blindness</p> <p align="center">AND</p> <p><u>Candidates must qualify:</u></p> <p>ix) Physical Endurance Test</p> <p>x) Written Examination</p> <p>xi) Trade Test</p> <p>xii) Interview</p> <p><u>Note:</u> No marks for physical standard and physical endurance test</p>
9.	Whether age and educational	Not applicable

	qualifications prescribed for direct recruits will apply in the case of promotes?	
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	By direct recruitment failing which by deputation / Re-employment
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ adsorption to be made	<p><u>Deputation:</u> Officials under the Central/ State Govts./UTs/Public Sector Undertakings</p> <p>a) (i)Holding analogous posts on regular basis in the parent cadre/department</p> <p style="text-align: center;">OR</p> <p>(ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the PB – 2 Rs. 9300-34800 + 4200 (GP) in the parent cadre/department</p> <p style="text-align: center;">AND</p> <p>b) Possessing a Degree om Electrical/Electrical & Electronic Engineering from a recognized University or Diploma in Electrical/Electrical & Electronic Engineering</p> <p><u>Re-Employment:</u> Serving Naval/Coast Guard Personnel / Ex-Naval / Coast Guard Personnel at-least in the rank of Master Chief Petty Officer of Navy or equivalent rank in Coast Guard with 3 year's experience in the grade and possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post.)</p>
13.	If a DPC exists, what is its composition?	<p><u>Group 'B' DPC (for considering Confirmation) consisting of:-</u></p> <p>1) DGP, A&N Islands -Chairman</p> <p>2) DIGP, nominated by DGP, A&N Islands -Member</p> <p>3) SP In-Charge, PMF -Member</p> <p>4) Director of Shipping Services or any suitable Officer nominated by DSE</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
15.	Job Description	Attached as annexure to Schedule – III

JOB DESCRIPTION

3. Inspector (Electrical)

He is responsible for the following :-

- i) He will be the office in-charge and all carry official correspondence and submit reports, files to the Senior officers related to repair, maintenance and purchase.
- ii) Ensure efficient functioning of all electrical machinery and equipments vessel and carryout repairs as and when necessary.
- iii) Maintain store and inventory of essential items for the use of vessels.
- iv) Ensure safe-keeping of records of issue vouchers/receipt, registers and stock registers of all stores including lubricating oil and HSD for all vessels.
- v) Ensure timely survey of the vessels and making all official correspondence.
- vi) Ensure procurement and supply of material/feul/lubricating oil on time as per the demand of Master/Engine Driver.
- vii) Supervise the works towards maintenance of Log Books of Master/Engine Drivers.
- viii) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE OF THE RECRUITMENT RULES FOR THE POST OF SUB-INSPECTOR
(ENGINE DRIVER) IN THE POLICE MARINE FORCE OF A&N POLICE**

SCHEDULE – IV

1.	Name of post	Sub-Inspector (Engine Driver)
2.	No. of posts	19 (Nineteen)* 2011 *Subject to variation dependent on the workload
3.	Classification	General Central Services Group 'B', (Non-Gazetted) (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	PB-2 Rs. 9300-34800 + Grade Pay Rs.4200
5.	Whether selection post or non-selection post?	Selection
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972?	Not applicable
7.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central govt.) (The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8.	Educational and other qualifications required for direct recruits	<u>Essential:</u> A. i) Secondary School Examination (10 th Std.) or its equivalent pass from a recognized Board/ University ii) Must possess NCV (NWKO*) or First Class Engine Driver's Certificate of competency under the ISV Act, 1971 (1 of 1917) B. <u>Should have the following Physical standards:</u> i) Height (General & OBC Category) -168cm ii) Height (ST candidate) -160cm iii) Chest (Normal) -81cm iv) Chest (Expanded) -85cm v) Sound health, free from bodily defect/deformity Vision both eyes 6/6 (without glasses), No colour blindness AND <u>Candidates must qualify:</u> xiii) Physical Endurance Test xiv) Written Examination xv) Trade Test xvi) Interview <u>Note:</u> No marks for physical standard and physical endurance test
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of	Age : No Educational qualification : No but must possess First Class Engine Driver's Certificate of competency under ISV Act

	promotes?	1971 (1 of 1917)
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	50% by promotion failing which by absorption through deputation 50% by direct recruitment failing which by re-employment
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ adsorption to be made	<p><u>Promotion:</u> Assistant Sub-Inspector (Assistant Engine Driver) of Police Marine Force in the PB-1 Rs. 5200-20200 + 2800 (GP) with 6 (Six) years regular service in the grade and Head Constable (Greaser) of Police Marine Force in the PB – 1 Rs. 5200-20200 + 2400 (GP) with 10 (Ten) years regular service in the Grade. <u>Note :</u> The eligibility list of promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/Post.</p> <p><u>Deputation/Absorption:</u> Officials under the Central/ State Govts./UTs/Public Sector Undertakings a) (i) Holding analogous posts on regular basis in the parent cadre/department OR (ii) With 6 (Six) years service in the grade Rendered after appointment thereto on a regular basis in the PB – 1 Rs. 5200-202000 + 2800 (GP) in the parent cadre/department AND b) Possessing First Class Engine Driver's Certificate of competency under the ISV Act. 1917 (1 of 1917) and qualify departmental trade test.</p> <p><u>Re-Employment:</u> Serving Naval/Coast Guard Personnel / Ex-Naval / Coast Guard Personnel at-least in the rank of Master Chief Petty Officer of Navy or equivalent rank in Coast Guard with 3 year's experience in the grade and possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post.) <u>Note:</u> The selected serving Naval/Coast guard Personnel or Ex-Naval/Coast Guard Personnel should obtain First Class Master's Certificate of Competency under the ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated</p>
13.	If a DPC exists, what is its composition?	<u>Group 'B' DPC (for considering cases of promotion/Confirmation) consisting of:-</u>

		1) DGP, A&N Islands 2) DIGP, nominated by DGP, A&N Islands 3) SP In-Charge, PMF 4) Director of Shipping Services or any suitable Officer nominated by DSE	-Chairman -Member -Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	
15.	Job Description	Attached as Annexure to Schedule – IV	

JOB DESCRIPTION

4. Sub-Inspector (Engine Driver)

He is responsible for the following :-

- i) Smooth operation of the machinery and maintenance of engines, security and safety of the machinery systems and equipments fitted on board vessel.
- ii) He is responsible for maintenance and running of engines.
- iii) To keep the engines operational for sailing without interruption as per schedule.
- iv) Maintain proper accounts and log books.
- v) Supervision over engine staff for maintenance. He is responsible for proper maintenance of engines & auxiliary equipments board.
- vi) Adequate safety of ships machinery and carryout periodical maintenance of machinery.
- vii) He is responsible for the efficient running of all machinery in the vessel, cleanliness of the engine room and steering gear compartment and for maintenance of the engines, pumps, auxiliary engine & main engine starting batteries etc.
- viii) He shall responsible for re-fueling the engine as and when necessary.
- ix) To ensure availability of sufficient spares such as POL, distilled water, tools etc, before sailing
- x) The engine crews are directly subordinate to him and he is therefore responsible for their control and discipline.
- xi) In the matter of the movements of the vessel and for the purpose of the discipline the SI (Engine Driver) including his assistants are subject to the overall control of the Master of the vessel.
- xii) The Engine Driver shall maintain an Engine Log Book. He shall be responsible for collection of POL and the proper utilization and maintenance of Log Book & Defect Register.
- xiii) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

